

Coastal Hazards Working Group – Terms of Reference

Chair ¹	Councillor Davidson
Deputy Chair	Councillor Templeton
Membership	Councillor Cotter Councillor Johanson Councillor Daniels Councillor Mauger Councillor Turner
Programmes of Work	Coastal Hazards Adaptation Planning programme
	Proposed plan change - New Zealand Coastal Policy Statement (NZCPS) Alignment (Hazards)
Quorum	Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
Meeting Cycle	Meetings will be held as required – likely to be every 4 to 6 weeks
Reports To	Urban Development and Transport Committee
Focus	Task based

Background/Context:

Council has delegated authority to the Urban Development and Transport Committee:

- to oversee and make decisions on implementing the Coastal Hazards Adaptation Planning programme.
- to make decisions regarding the District Plan which includes the Proposed Plan Change – New Zealand Coastal Policy Statement Alignment (Hazards).

The proposed Plan Change - NZCPS Alignment (Hazards) is a discrete piece of work with a limited scope, which is required to give effect to national direction for coastal hazards and provides the framework for new risks and exposure to be managed in advance of adaptation planning.

The Coastal Hazards Adaptation Planning programme is a longer term programme, which seeks to address existing risks and exposure from coastal hazards over the next 100 years through a structured community engagement process. Both projects are in the early stages of development and no key decisions have been made.

Purpose and Responsibilities:

The Coastal Hazards Working Group will work with staff and any external parties, invited to attend the working group, to support the delivery of both the Proposed Plan Change – NZCPS Alignment and Coastal Hazards Adaptation Planning programme.

Specific responsibilities will include providing advice and feedback to staff in advance of decisions, raising awareness and championing the development and implementation of these programmes of work. Given the disparate nature of these two work programmes, the responsibilities of the Coastal Hazards Planning Working Group has been separated out as detailed in the section below.

¹ The Chair and Deputy Chair may, at their discretion, alternate roles for different components of the meetings.

Proposed Plan Changes - NZCPS alignment responsibilities

- Provide governance oversight and advice on the scope and engagement approach in advance of public engagement and any key decisions on the Proposed Plan Change – NZCPS Alignment (hazards) and any future plan changes required to implement community adaptation plans.

Coastal Hazards Adaptation Planning programme responsibilities

- Considering issues and providing strategic direction and advice as required throughout the development and implementation of the programme. ,
- Developing a sound understanding of the key aspects of the programme to inform decision-making and becoming adaptation champions and influencers across Council and communities.
- Reporting back to the Urban Development and Transport Committee on any recommended further actions for Council Officers or proposed initiatives.

Involvement of External Parties

Greater Christchurch Partnership partners² may be co-opted for a period or a specific task, based on project needs.

Delegations

There are no delegations provided to this group.

Status:

The Coastal Hazards Working Group does not have the status of a Committee, and the Council's Standing Orders accordingly do not apply to its meetings.

² The Greater Christchurch Partnership comprises of: Christchurch City Council, Environment Canterbury, Selwyn District Council, Waimakariri District Council, Te Rūnanga o Ngāi Tahu, New Zealand Transport Agency, Canterbury District Health Board, Greater Christchurch Group – the Department of Prime Minister and Cabinet and Regenerate Christchurch.